

ELDT *ENTRY LEVEL DRIVER TRAINING*
CLASS B CDL *COMMERCIAL DRIVERS LICENSE*
BEHIND THE WHEEL TRAINING DOCUMENTATION

Trainee Name: _____

CLP (Commercial Learners Permit) Number: _____ CLP State: _____

Driver Trainer Name: _____

TPR (Training Provider Registry Name): _____

Total Behind the Wheel Training Hours: _____

Date Behind the Wheel Training Completed: _____

Entry Level Driver Training is a federal rule, effective February 7, 2020, which establishes minimum training requirements for individuals who are applying for a Class A or Class B CDL, an upgrade of their CDL or a hazardous materials (H), passenger (P), or school bus (S) endorsement for their license for the first time. ELDT contains two parts, Theory and Behind The Wheel (BTW) training. ELDT is separate from CDL testing and must be completed prior to the individual taking their CDL skills test.

The federal rule does not require a minimum number of instruction hours for Behind the Wheel training, HOWEVER KANSAS SCHOOL BUS REGULATION, KAR 91-38-6 REQUIRES A MINIMUM OF 12 HOURS. The training instructor must cover all topics set forth in the BTW curriculum. BTW training must be conducted in a School Bus for which a Class B CDL is required. The instructor must determine and document that each driver-trainee has demonstrated proficiency in all elements of the BTW curriculum unless otherwise noted. A simulation device cannot be used to conduct such training or to demonstrate proficiency. Training instructors* must document the total number of clock hours each driver-trainee spends to complete the BTW curriculum. Please note, federal law 49 CFR 383.25 prohibits a Commercial Learners Permit (CLP) holder from transporting students.

*** Driver Trainer requirements: Minimum Class B CDL plus appropriate endorsements, 2 years CMV driving experience, No CMV driving convictions during the two years prior.**

Behind-the-Wheel Range must teach driving exercises related to basic vehicle control skills and mastery of basic maneuvers, as covered in §§383.111 and 383.113 of this chapter necessary to operate the vehicle safely. The training providers must teach driver-trainees activities in this unit on a driving range as defined in §380.605. The training provider must teach "Get Out and Look" (GOAL) to the driver-trainee as it applies to units B2.2-2.6.

Unit B2.1 Vehicle Inspection Pre-Trip/Enroute/Post-Trip

Driver-trainees must demonstrate proficiency in conducting pre-trip and post-trip inspections as specified in §§392.7 and 396.11, including appropriate inspection locations. Instruction must also be provided on enroute vehicle inspections.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Trainee Name: _____

Unit B2.2 Straight Line Backing

Driver-trainees must demonstrate proficiency in proper techniques for performing various straight line backing maneuvers to appropriate criteria/acceptable tolerances.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit B2.3 Alley Dock Backing (45/90 Degree)

Driver-trainees must demonstrate proficiency in proper techniques for performing 45/90 degree alley dock maneuvers to appropriate criteria/acceptable tolerances.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit B2.4 Off-Set Backing

Driver-trainees must demonstrate proficiency in proper techniques for performing off-set backing maneuvers to appropriate criteria/acceptable tolerances.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Trainee Name: _____

Unit B2.5 Parallel Parking Blind Side

Driver-trainees must demonstrate proficiency in proper techniques for performing parallel parking blind side positions/maneuvers to appropriate criteria/acceptable tolerances.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit B2.6 Parallel Parking Sight Side

Driver-trainees must demonstrate proficiency in proper techniques for performing sight side parallel parking maneuvers to appropriate criteria/acceptable tolerances.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Behind-the-Wheel Public Road

The instructor must engage in active two-way communication with the driver-trainees during all active BTW public road training sessions. Skills described in paragraphs B3.8 through 3.12 of this section must be discussed during public road training, but not necessarily performed. Driver-trainees are not required to demonstrate proficiency in the skills described in paragraphs B3.8 through 3.12.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Trainee Name: _____

Unit B3.1 Vehicle Controls Including: Left Turns, Right Turns, Lane Changes, Curves at Highway Speeds, and Entry and Exit on the Interstate or Controlled Access Highway

Driver-trainees must demonstrate proficiency in proper techniques for initiating vehicle movement, executing left and right turns, changing lanes, navigating curves at speed, exiting and entering the interstate, and stopping the vehicle in a controlled manner.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit B3.2 Shifting/Transmission

Driver-trainees must demonstrate proficiency in proper techniques for performing safe and fuel-efficient shifting.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit B3.3 Communications/Signaling

Driver-trainees must demonstrate proficiency in proper techniques for signaling intentions and effectively communicating with other drivers.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Trainee Name: _____

Unit B3.4 Visual Search

Driver-trainees must demonstrate proficiency in proper techniques for visually searching the road for potential hazards and critical objects.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit B3.5 Speed and Space Management

Driver-trainees must demonstrate proficiency in proper habits and techniques for adjusting and maintaining vehicle speed, taking into consideration various factors such as traffic and road conditions. Driver-trainees must demonstrate proficiency in maintaining proper speed to keep appropriate spacing between the driver-trainee's CMV and other vehicles. Instruction must include methods for calibrating safe following distances under an array of conditions including traffic, weather, and CMV weight and length.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit B3.6 Safe Driver Behavior

Driver-trainees must demonstrate proficiency in safe driver behavior during their operation of the CMV.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Trainee Name: _____

Unit B3.7 Hours of Service (HOS) Requirements

Driver-trainees must demonstrate proficiency in the basic activities required by the HOS regulations, such as completing a Driver's Daily Log (electronic and paper), timesheet, and logbook recap, as appropriate.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit B3.8 Hazard Perception

Driver-trainees must demonstrate their ability to recognize potential hazards in the driving environment in time to reduce the severity of the hazard and neutralize possible emergency situations. Driver-trainees must demonstrate the ability to identify road conditions and other road users that are a potential threat to vehicle safety and suggest appropriate adjustments.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit B3.9 Railroad (RR)-Highway Grade Crossing

Driver-trainees must demonstrate the ability to recognize potential dangers and to demonstrate appropriate safety procedures when RR-highway grade crossings are reasonably available.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Trainee Name: _____

Unit B3.10 Night Operation

Driver-trainees must be familiar with how to operate a CMV safely at night. Training providers must teach driver-trainees that night driving presents specific circumstances that require heightened attention on the part of the driver. Driver-trainees must be taught special requirements for night vision, communications, speed, space management, and proper use of lights.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit B3.11 Extreme Driving Conditions

Driver-trainees must be familiar with the special risks created by, and the heightened precautions required by, driving CMVs under extreme driving conditions, such as heavy rain, high wind, high heat, fog, snow, ice, steep grades, and curves. Training providers must teach driver-trainees the basic driving habits needed to deal with the specific challenges presented by these extreme driving conditions.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit B3.12 Skid Control/Recovery, Jackknifing, and Other Emergencies

Driver-trainees must know the causes of skidding and jackknifing and techniques for avoiding and recovering from them. Driver-trainees must know how to maintain directional control and bring the CMV to a stop in the shortest possible distance while operating over a slippery surface. Driver-trainees must be familiar with proper techniques for responding to CMV emergencies, such as evasive steering, emergency braking, and off-road recovery. They must also know how to prevent or respond to brake failures, tire blowouts, hydroplaning, and rollovers.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

ELDT *ENTRY LEVEL DRIVER TRAINING*
PENDORSEMENT *PASSENGER*
BEHIND THE WHEEL TRAINING DOCUMENTATION

Trainee Name: _____
CLP / CDL Number: _____ CLP/CDL State: _____
Driver Trainer Name: _____
TPR (Training Provider Registry Name): _____
Total Behind the Wheel Training Hours: _____
Date Behind the Wheel Training Completed: _____

Entry Level Driver Training is a federal rule, effective February 7, 2020, which establishes minimum training requirements for individuals who are applying for a Class A or Class B CDL, an upgrade of their CDL or a hazardous materials (H), passenger (P), or school bus (S) endorsement for their license for the first time. ELDT contains two parts, Theory and Behind The Wheel (BTW) training. ELDT is separate from CDL testing and must be completed prior to the individual taking their CDL skills test.

The federal rule does not require a minimum number of instruction hours for Behind the Wheel training, HOWEVER KANSAS SCHOOL BUS REGULATION, KAR 91-38-6 REQUIRES A MINIMUM OF 12 HOURS. The training instructor must cover all topics set forth in the BTW curriculum. BTW training must be conducted in a School Bus for which a Class B CDL is required. The instructor must determine and document that each driver-trainee has demonstrated proficiency in all elements of the BTW curriculum unless otherwise noted. A simulation device cannot be used to conduct such training or to demonstrate proficiency. Training instructors* must document the total number of clock hours each driver-trainee spends to complete the BTW curriculum. Please note, federal law 49 CFR 383.25 prohibits a Commercial Learners Permit (CLP) holder from transporting students.

*** Driver Trainer requirements: Minimum Class B CDL plus appropriate endorsements, 2 years CMV driving experience, No CMV driving convictions during the two years prior.**

Behind the Wheel—Range and Public Road training consists of exercises related to basic vehicle control skills and mastery of basic maneuvers necessary to operate the vehicle safely. Activities in this unit will take place on a driving range or a public road as defined in §380.605. The instructor must engage in active communication with the driver-trainees during all BTW training sessions.

Unit C2.1 Vehicle Orientation

Driver-trainees must demonstrate their familiarity with basic passenger-carrying CMV physical and operational characteristics including overall height, length, width, ground clearances, rear overhang, gross vehicle weight and gross vehicle weight rating, axle weights, wheels and rims, tires, tire ratings, mirrors, steer wheels, lighting, windshield, windshield wipers, engine compartments, basic electric system, and spare tire storage. Additionally, driver-trainees must demonstrate techniques for proper driver's seat and mirror adjustments.

Date Successfully Completed: _____
Total Time Spent: _____
Evaluation Notes: _____

Trainee Name: _____

Unit C2.2 Pre-Trip, Enroute, and Post-Trip Inspection

Driver-trainees must demonstrate proficiency in conducting such pre-trip, enroute and post-trip inspections of buses and key components of §§392.7 and 396.11, and demonstrate their ability to inspect the following:

- (1) Emergency exits;
- (2) Passenger-carrying CMV interiors (including passenger seats as applicable);
- (3) Restrooms and associated environmental requirements;
- (4) Temperature controls (for maintaining passenger comfort); and
- (5) Driver and passenger seat belts.

Additionally, driver-trainees must demonstrate their knowledge of procedures, as applicable, in security-related inspections, including inspections for unusual wires or other abnormal visible materials, interior and exterior luggage compartments, packages or luggage left behind, and signs of cargo or vehicle tampering. Driver-trainees must be familiar with the operation of cycling-accessible lifts and the procedures for inspecting them for functionality and defects. For passenger-carrying vehicles equipped with said lifts and tie-down positions, trainee must demonstrate their ability to operate the cycling-accessible lifts.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit C2.3 Baggage and/or Cargo Management

In this unit, driver-trainees must demonstrate their ability to:

- (1) Properly handle passenger baggage and containers to avoid worker, passenger, and non-passenger related injuries and property damage;
- (2) Visually inspect baggage and containers for prohibited items, such as hazardous materials and identify such items;
- (3) Properly handle and secure devices associated with ADA compliance including oxygen, wheeled mobility devices, and other associated apparatuses.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Trainee Name: _____

Unit C2.4 Passenger Safety Awareness Briefing

Driver-trainees must demonstrate their ability to brief passengers on safety on topics including: Fastening seat belts, emergency exits, emergency phone contact information, fire extinguisher location, safely walking in the aisle when the bus is moving, and restroom emergency push button or switch.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit C2.5 Passenger Management

In this unit, driver-trainees must demonstrate their ability to safely load and unload passengers prior to departure and to deal with disruptive passengers.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit C2.6 Railroad-Highway Grade Crossings

Driver-trainees must demonstrate proper procedures for safely navigating railroad-highway grade crossings in a passenger-carrying CMV.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

ELDT *ENTRY LEVEL DRIVER TRAINING*
(S)ENDORSEMENT *SCHOOL BUS*
BEHIND THE WHEEL TRAINING DOCUMENTATION

Trainee Name: _____

CLP / CDL Number: _____ CLP/CDL State: _____

Driver Trainer Name: _____

TPR (Training Provider Registry Name): _____

Total Behind the Wheel Training Hours: _____

Date ALL Behind the Wheel Training Completed: _____

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Behind the Wheel—Range and Public Road must consist of exercises related to basic vehicle control skills and mastery of basic maneuvers. Activities in this unit will take place on a driving range or a public road as defined in §380.605. The instructor must engage in active communication with the driver-trainees during all active training sessions.

Unit D2.1 Danger Zones and Use of Mirrors

Driver-trainees must demonstrate the techniques necessary to ensure the safety of persons in the danger zone around the bus. Driver-trainees must practice mirror adjustment and usage. The types of mirrors and their use are shown, and cones used to demonstrate the requirements of 49 CFR 571.111.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Trainee Name: _____

Unit D2.2 Loading and Unloading

Driver-trainees must demonstrate the loading and unloading techniques learned in the theory portion of the training. Driver-trainees must demonstrate checking the vehicle for sleeping children and lost items at the end of the route.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit D2.3 Emergency Exit and Evacuation

Driver-trainees must demonstrate their role in safely evacuating the bus in an emergency.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit D2.4 Special Safety Considerations

Driver-trainees must demonstrate safe backing techniques and demonstrate their ability to avoid tail swing crashes by using reference points when making turns.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Trainee Name: _____

Unit D2.5 Pre- and Post-Trip Inspections

Driver-trainees must demonstrate proficiency in conducting pre-and post-trip inspections, as stated in §§392.7 and 396.11, and of school bus-specific equipment, such as mirrors, stop arms, crossing arms, emergency exits, fire extinguishers, passenger seats, first aid kits, interior lights, and temperature control.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____

Unit D2.6 Railroad-Highway Grade Crossings

Driver-trainees must demonstrate proper procedures for safely navigating railroad-highway grade crossings in a school bus.

Date Successfully Completed: _____

Total Time Spent: _____

Evaluation Notes: _____
